

CICM Safe Road Award 2017

General Information and Terms and Conditions of Participation

Organiser:



Sponsors:



**Chemical Industries Council of Malaysia (CICM) (82699-T)
Wisma FMM, No. 3, Persiaran Dagang, PJU 9,
Bandar Sri Damansara, 52200 Kuala Lumpur
Tel No: 03-6286 7200 / Fax No: 03-6277 6714 / Email: pek_wan@fmm.org.my**

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OBJECTIVES

The Award aims to recognize good performers and to identify best practices among chemical transporters. It complements the objectives of Responsible Care, which is the global voluntary initiative by chemical industry to continuously drive improvements in health, safety and environmental performance. This year marks the fourth Award organized by CICM and it is jointly sponsored by Synthomer Sdn Bhd and Schaefer Kalk (Malaysia) Sdn Bhd.

AWARD CATEGORY

A Gold and a Silver Award will be given to the top two scoring finalists. Merit Award will be given to finalists that meet at least 70% of the requirements.

ELIGIBILITY

Open to all CICM members and Responsible Care signatories; and their main-haulage contractors (but excludes sub-contractors).

IMPORTANT NOTE: Companies are required to declare in the *Application Form* whether they have fatality cases, penalties imposed and licenses suspended by Government authorities (concerning transportation safety) during the period of assessment. Entries will not be accepted if they have the above cases.

APPLICATION

CICM members and Responsible Care signatories or their main-haulage contractors wishing to be considered for the CICM Safe Road Award 2017 can apply for participation by completing and submitting the following:

- Application Form
- Self-Evaluation 2017 Form
- Other relevant supporting documents

Participation can be by site since a company may have different sites of operation. This should be indicated in the Application Form (under the address of participating site section) A company may opt to submit entries for more than one site.

All documents for participation in the Awards will have to be downloaded from the CICM website (at the CICM Safe Road Award section) at <http://www.cicm.org.my>.

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PARTICIPATION FEE

A participation fee of **RM 318 (inclusive of 6% GST)** will be charged for each participating company / site to defray the administrative expenses incurred for both the documentation and site assessments of the Award. The payment (in cheque form) should accompany the Award submission and be made payable to the “Chemical Industries Council of Malaysia”.

GUIDELINES FOR COMPLETING THE CICM SAFE ROAD AWARD 2017 FORM

- CICM members and Responsible Care signatories or their main-haulage contractors are to complete the Self-Evaluation 2017 Form, by ticking either “Yes” or “No” for each of the management practices. Additional notes could be stated in the “Remarks” column.
- Please provide all relevant documents / information and implementation evidences for all the management practices listed in the Self-Evaluation Form 2017. Kindly numerically mark all attachments for reference to their respective management practices.
- Please attach additional pages for those items that require brief description. ***This should be typewritten.***
- Please indicate the reference number of the documents attached in the given column on the right of the Self-Evaluation 2017 Form, for the Assessment Committee’s easy reference

SUBMISSION OF ENTRIES

- **Applicants are to submit their Award Application Form and Self-Evaluation 2017 Form in hard copy and printed on single-sided A4 papers.**
- **For the submission of the supporting documents, companies are required to submit these in SOFT COPIES (either in CD / DVD form or in a pen drive).** This to reduce paper usage and in line with the objectives of protecting the environment.
- The **soft copy documents** should be submitted based on the following:
 - a) Preferably as PDF files (to ensure documents are un-editable or to prevent revisions and deletions)
 - b) Submission in CD / DVD form shall be made in **2 copies** (please ensure that the CD / DVD or the pen drive is free from virus)
 - c) Soft copy documents for submission of a particular Management Practice should be grouped and named accordingly

PERIOD OF ASSESSMENT

The period of assessment for the Award is from **July 2016 – June 2017.**

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METHOD OF ASSESSMENT

Assessment to select the winners for the CICM Safe Road Award 2017 will be carried out by an Assessment Committee. The assessment process will be divided into two stages, as follows:

- ***First Stage (Documentation Assessment)***

Assessment will be conducted on the company's submission of the Self-Evaluation 2017 Form and related supporting implementation documents by the Assessment Committee. The finalists will be shortlisted at this stage based on the minimum criteria set by the Assessment Committee.

- ***Second Stage (Site Assessment)***

Site assessments will be conducted by a team of assessors at companies of the finalists. Winners of the Award will be recommended at this stage. The results of the site assessments will be tabled at the CICM Safe Road Committee for the selection of the winners and their decision is final.

CLOSING DATE

The Application Form and the Self-Evaluation 2017 Form, as well as all relevant implementation supporting documents must reach the CICM Secretariat ***not later than September 21, 2017 (Thursday). Early submission is encouraged.***

Please submit the completed forms to the following address:

**Secretariat
Chemical Industries Council of Malaysia (CICM)
Wisma FMM, No. 3, Persiaran Dagang, PJU 9,
Bandar Sri Damansara, 52200 Kuala Lumpur**

CICM SAFE ROAD AWARD 2017 PRESENTATION CEREMONY

The CICM Safe Road Award 2017 will be presented to the winning companies at the Chemical Industry Dinner scheduled first half of December 2017 in Kuala Lumpur.

ENQUIRIES

For further clarifications or enquiries, please contact Ms Chan Pek Wan / Ms Sin Wai Yen / Ms Tan Bee Chin of the CICM Secretariat at Tel: 03-6286 7200 / Fax: 03-6277 6714 / Email: pek_wan@fmm.org.my / wai_yen@fmm.org.my / bee_chin@fmm.org.my
